

Minutes of the Board of Trustees  
William F. Laman Public Library  
Special Meeting via Zoom  
May 18, 2020 @ 2:00 PM

The Board met via Zoom at 10:00 a.m. Ms. McLean called the meeting to order at 10:07 a.m. Those present were Ms. Crystal Gates, Executive Director; Ms. Valerie McLean, President; Mr. Charley Baxter; Ms. Joyce Brewer; Ms. Esther Crawford, Ms. Kim Drake; Ms. Vicki Matthews; and Mr. Sonny Rhodes. Also present: Ms. Rachel Herzog, Ms. Stacy Purdy, Ms. Shannan Hicks, and Mr. Richard Theilig. There were no public comments.

Ms. Gates reviewed the current 2020 Budget with recommended changes, primarily focusing cuts on materials, supplies, and events. Although a possible ten percent budget cut was requested, Ms. Gates noted that the only way to cut ten percent or more would be to reduce the workforce. All present discussed the projected deficits expected for public entity revenue for 2020, and possibly into the next several years. Due to the facilities being closed to the public, the current proposed cuts are not expected to impact services. Ms. McLean requested that Ms. Gates provide the salary costs per pay period and the monthly costs for benefits at the next meeting. Additionally, the amended Service Budget will need to be reviewed at the June meeting. Motion Ms. Crawford, second Ms. Brewer to approve the 2020 Amended Budget. Motion carried unanimously.

The next regular meeting is scheduled for Monday, June 8, 2020, at 10:30 a.m. Under board member comments, Mr. Baxter requested that Ms. Gates continue providing the millage disbursement figures each month.

With no further business to discuss, motion Ms. Brewer, second Mr. Baxter to adjourn. Motion carried unanimously.

Crystal Gates, Secretary